

# *The Association for the History of Glass Limited*

## **Information for Applicants for Grants**

The Association for the History of Glass Ltd (hereafter AHG) was set up in 1977. It is a registered charity which exists to advance public education through the study of the history of glass by archaeological, experimental, historical, scientific or technological work, or by conservation, exhibitions or other avenues of research.

A Grants Fund was established in 2006 to support educational and research projects and activities which fall within the charitable objectives of AHG as outlined above. These may, for example, include attendance at conferences to present lectures or posters, or study visits and fieldwork projects or publication of scholarly works. The Board of AHG agrees the amount of money to be made available for the Grants Fund, and the upper limit for individual applications, in each year and this is published on the website ([www.historyofglass.org.uk](http://www.historyofglass.org.uk)) and in the AHG newsletter, *Glass News*.

In **2017-8**, the total amount available for Grants will be **£2,000**. Awards up to **£500** will normally be made. In the years in which an AIHV Congress is held, some money will be ring fenced to aid travel for speakers/poster presenters. Application forms are available from the Honorary Secretary or on the AHG website ([www.historyofglass.org.uk](http://www.historyofglass.org.uk)).

- **Applications will be considered together following two deadlines each year: the end of March and the end of September.** This will enable a fair assessment of deserving projects in each six-month period. It is advisable to send an application *at least eight weeks* before the proposed start date of the project if at all possible.
- Applicants should supply the information requested on the AHG application form, including the name and address of a referee who can write about the planned project, and send it, preferably by email, to the Honorary Secretary.
- **Applications must be accompanied by a reference** so that this can be sent with the application for consideration by the Grants Committee.
- An applicant may make further applications for an AHG Grant in subsequent years, so long as the first Grant has been used and the conditions attached to it have been met.

### *Conditions attached to Grants*

Within **three months** of completion of their projects, Grantholders must

- present an account of expenditure of the Grant and provide receipts, and
- produce a report on the work undertaken, normally of 350-700 words, with images if appropriate, for publication in *Glass News*.

The support of AHG should be acknowledged in publications resulting from the award.

# *The Association for the History of Glass Limited*

## Grant Application Form

<b>Name(s) of Applicant(s)</b>	
<b>Address</b>	
<b>Email address/ Phone no</b>	
<b>Position and Institution</b>	
<b>Member of AHG</b>	YES/NO
<b>Project title</b>	
<b>Amount Requested, with itemised costs (e.g. travel, accommodation, conference fee, materials)</b>	
<b>Other sources of funding obtained/applied for</b>	
<b>Description of planned work</b>	
<b>Date of planned work</b>	
<b>Plans for dissemination of results</b>	
<b>Name &amp; Address for receipt of Grant cheque (if different from above)</b>	
<b>Name of referee</b>	
<b>Address of Referee</b>	
<b>Email address of Referee</b>	
<b>SIGNATURE and DATE</b>	

**Please return the completed application form (as an email attachment or by post) to:  
Denise Allen, AHG Honorary Secretary, 12 Birchy Barton Hill, Exeter EX1 3ET.  
email: denise\_allen52@hotmail.com**