



## Information for Applicants for Grants

The Association for the History of Glass Ltd (hereafter AHG), the British Committee of L'Association Internationale pour l'Histoire du Verre (hereafter AIHV) is a registered educational charity whose principal purpose is to advance the study of the history of glass through research, publication, teaching or conservation into the archaeological, experimental, historical, scientific and technical aspects of the subject.

The Grants Fund was established in 2006 to support small projects and activities. The Board of AHG has recently decided that from 2018 preference will normally be given to applications for funding for projects either undertaken by researchers based in the UK or concerning the history of glass made or found in the British Isles (also see the AHG website: [www.historyofglass.org.uk](http://www.historyofglass.org.uk)). Applications may be made for funding for projects in the areas of AHG's interests as outlined in the first paragraph. Each application should describe the proposed work, say when it will be carried out, explain clearly how this will advance the study of the history of glass, and state whether other sources of funding will be required to complete the work.

The Board of AHG decides the amount of funding to be made available for the Grants Fund in each year, and the upper limit for individual awards, and this is published on the AHG website ([www.historyofglass.org.uk](http://www.historyofglass.org.uk)) and in the AHG newsletter, *Glass News*. The total yearly amount currently available for Grants is **£2,000**, and awards up to **£500** will be made. In the years in which the AIHV Congresses are held, part of the Grants Fund will be allocated to support speakers and poster presenters attending the Congress.

Application forms are available from the Honorary Secretary or on the AHG website ([www.historyofglass.org.uk](http://www.historyofglass.org.uk)).

The applications will be considered by the Grants Committee following **two deadlines each year: 31st March and 30th September**. This enables a fair assessment of the merit of projects in each six-month period. It is advisable to send an application *at least eight weeks* before the proposed start date of the project.

Applicants should supply all the information requested on the AHG application form, including the name and address of a referee who can write about the planned project, and send it, preferably by email, to the Honorary Secretary. **It is the applicant's responsibility** to ensure that the referee's report is delivered separately and at the same time as the completed application form.

### *Conditions attached to Grants*

A. Within *three months* of completion of their projects, Grantholders must

- present an account of expenditure of the Grant and provide receipts, and
- produce a report on the work undertaken, normally of up to 700 words, with images if appropriate, for publication in *Glass News*.

B. Publications resulting from the award should acknowledge the support of AHG

An applicant may make further applications for an AHG Grant in subsequent years, so long as the first Grant has been used and the conditions attached to it have been met.



## Grant Application Form

<b>Name(s) of Applicant(s)</b>	
<b>Address</b>	
<b>Email address/ Phone no</b>	
<b>Position and Institution</b>	
<b>Member of AHG</b>	YES      NO
<b>Project title</b>	
<b>Amount Requested</b> with itemised costs (e.g. travel, accommodation, conference fee, materials)	
<b>Other sources of funding obtained/applied for</b>	
<b>Description of planned work - give details (Max 500 words)</b>	
<b>Date of planned work</b>	
<b>Plans for publication/ dissemination of results</b>	
<b>Name &amp; Address for receipt of Grant cheque (if different from above)</b>	
<b>Name of Referee</b>	
<b>Address of Referee</b>	
<b>Email address of Referee</b>	
<b>SIGNATURE and DATE</b>	

Please return the completed application form (as an email attachment) to the Honorary Secretary  
 Email: [grants@historyofglass.org.uk](mailto:grants@historyofglass.org.uk)